



Wootey Infant School

Wootey Way, ALTON, Hampshire GU34 2JA

Tel: 01420 83656 adminoffice@wootey-inf.hants.sch.uk

Headteacher: *Mrs. Tracey McKee*

Administrative Officer: *Mrs Tanya Mills*

Out of School Provision at Wootey – General Information

At Wootey Infant School we run an After School Club which has proved immensely popular with parents and Children. Wootey Junior School also offer a Breakfast Club.

Breakfast Club

This is run by Wootey Junior School. The Breakfast Club runs each morning from 7.45am-8.45am. **Please contact the Junior School for all bookings and payments on 01420 82532.** The cost is £3.75 per session and this includes breakfast for your child. If your child attends the Junior School Breakfast Club they are escorted to the Infant Classrooms at 8.45am by the breakfast club coordinator.

After School Club

This club runs daily and is held at Wootey Infant School. Sessions are 3.15pm-4.15pm or 3.15pm-6pm. At the end of the school day children from both Infant and Junior Schools are escorted to the After School Club by members of staff who run this club. The children have a light snack and drinks to sustain them until you arrive to collect them. Children can spend the time here as they wish. They can join in some of the activities such as art and craft, computer use, construction, small world, indoor and outdoor play or they can make use of a quiet area to read or do homework. Children will also be offered other ad-hoc activities such as cooking/outdoor games. It is a wonderful social area with amazing outside space and children are supervised at all times, whether inside or outside.

There are two options for attending this club:

- a. On a Permanent basis which means you have a priority place for the same day(s) each week. Payment for this can be made by childcare vouchers, cash, cheque or on line but permanent places must be paid for a half term in advance.
- b. On an ad-hoc basis which means you can book up to 4pm the day prior to your child attending. Payment must be made at the time of booking.

Session costs are £5.50 for 3.15pm-4.15pm and £13.50 for 3.15pm-6pm (longer session includes a light snack).

Booking Information

For those parents/carers who wish a permanent place please complete the relevant forms and return them promptly.

Permanent users must book and pay half a term in advance.

For those parents/carers who only use the After School Club on an ad-hoc basis there will be an initial Registration Form to complete. You will need to book and pay before 4pm the previous day to allow your child to attend the club.

When making a booking, either permanent or ad-hoc basis, payment must be made in advance through our on-line SCOPay service or by cheque or cash to the Infant School Office.

For Infant School Parents

You will need your Online Link Code for this service, you may have already used it for other on line transactions, i.e. trips.

Payment can be made either by debit or credit card in the normal way. If you do not have an account, please ring the school office and they will generate a login in code and send it to you. Please note that there will not be a transaction fee for credit card payments as the Governors have agreed to waive this for the time being.

For Junior School Parents

In order for you to book and pay on line you will need the Infant School to provide you with a SCOPay account administered by the Infant School. The SCOPay code for the Junior School cannot be used for this purpose. Please note, it does not matter if you do not have a child at the Infant School, you just need the link code. If you have any problems please ring the Infant School on 01420 83656.

Child Care Vouchers

You will need the School Ofsted No. in order to register with your Child Care Provider, this is: 115985

If you have returned the form, we sent asking for your childcare provider your account will have already been set up for childcare vouchers. If you are paying by vouchers simply tick the box and it will allow you to book your places.

If you have not returned your form with your childcare provider details then your account will not have been set up ready for you to book, so please return this form asap to the Infant School office.

Should you encounter any problems with booking or payment, please do not worry we will help you to secure your place - phone the Wootey Infant school office on 01420 83656

Site Safety

There will be no vehicular entry to the school site until after 4.30pm. On entry to the school site after this time please drive slowly, being aware of pedestrians on the road. Also please adhere to the safety signs and park only in the designated marked parking areas.